

Baker County Fair
2022 Commercial Booth Application

Fair dates (Sept 16-Sept 24)



Date: _____

Contact Name: _____

Business Name: _____

Address: _____

Contact Phone: _____ Contact Cell: _____

Fax: _____ Email: _____

Sales Tax #: _____

Type of Business/Booth: _____

Type of Products: _____

Special Needs: _____

Comments: _____

2022 Fair Theme – “Barn in the USA”

Due to a layout revision, there are fewer booths this year, therefore, rentals will be on a first come-first served basis.

Charge is \$150 per booth. Amount is due and must be paid in full by August 26, 2022, or space will be forfeited. Email bakercountyfair@gmail.com or text questions to 904-229-3739.

Please make booth fee checks payable to Baker County Fair Association (BCFA).

Mail to: Fair Booth Rental
c/o Lyons and Lyons, CPA
106 West Blvd
Macclenny, FL 32063

You must plan to have someone in your booth during the following hours each day of the fair:

Fridays – 6pm to 10pm

Saturdays – 1pm to 10pm

Sunday – 2pm to 7pm

Monday thru Thursday – 6pm to 9pm

The Baker County Fair Association will not be responsible for any booths left unattended during these times.

Commercial Exhibits

Baker County Fair Rules and Regulations

EXHIBITORS MUST FURNISH PROOF OF LIABILITY INSURANCE ALONG WITH BOOTH PAYMENT.

The liability policy MUST be for \$1 MILLION DOLLARS, and the following MUST be named as “ADDITIONAL INSURED” on the policy:

**Baker County Fair Association
Baker County Fair Association Board of Directors
Baker County Board of County Commissioners**

Set-Up Days

Saturday Sept 10 (9am-6pm)
Sunday, Sept 11 (2pm-5pm)
Monday-Wednesday, Sept 12-14 (9am-8pm)
No one allowed on Thursday, Sept 15

Dismantle & Exhibit Pickup

Saturday, Sept 24 – 10pm-11:00pm
BLDG CLOSED ON SUNDAY
Monday, Sept 26 – 1pm-7pm
Tuesday, Sept 27 – 1pm-7pm

All exhibits must be in place no later than Wednesday, Sept. 14, 2022. No exceptions will be made!!! All space not occupied at that time will revert to the fair and all payment will be forfeited.

- 1) Each booth participant will be provided and 8ft by 8 ft space with an electrical outlet (if needed) and two chairs. It is the responsibility of the booth participant to furnish their own tables.
- 2) All exhibits must remain intact until 10:00 p.m. on the last day of the fair. The building and grounds will be open on the above stated dates/times for exhibit pickup.
- 3) All exhibits and goods must be unpacked immediately upon arrival and empty cases removed by and at the expense of the exhibitors and concessionaires, who shall pay all expenses of same to conform to the uniform plan of the fair.
- 4) Electric lighting and wiring of every description shall be installed at the expense of the exhibitor and under the supervision of the Fair management.
- 5) All exhibitors/concessionaires must furnish their own electric light bulbs.
- 6) Doors open at the times listed above. During the operation of the Fair, deliveries by truck on the grounds may be made up to 1 hours prior to opening times. Exhibitors are required to meet their own deliveries, the BCFA will not be responsible for meeting deliveries.
- 7) No delivery or automobile parking space will be issued to any exhibitor or concessionaire under this contract.
- 8) Aisles must be clear. No signs, banners, advertising matter, decoration, or parts of the exhibit will be permitted in the aisles.
- 9) Background draperies and side curtains will be provided by the Baker County Fair Association (BCFA) for all middle aisle spaces. Side curtains will be provided for the wall booths. Side walls must not be any taller than the side curtains already provided.
- 10) All decorations must be fireproof and subject to the approval of the management.

- 11) Machinery in motion must be enclosed in a railing at a uniform height from the ground or floor of two feet six inches. Side railing must be placed upon or within the boundary of space occupied by the exhibitor.
- 12) No claims for injury to any person, or injury to, or loss of property on account of water damage, fire or theft, for any cause shall ever be instituted against the BCFA Inc., its officers, or agents by or on behalf of any person, firm or corporation having a license of privilege to exhibit on the Baker Co. Fair Grounds or in the building.
- 13) In case any exhibitors/concessionaires shall at any time be indebted to the BCFA, the BCFA shall have the right to retain possession of all property of any exhibitor(s) or concessionaires, located in the Baker Co. Fair Grounds, and sell and dispose of, by either public or private sale, all or any part that may be necessary to pay the indebtedness due the corporation.
- 14) Exhibitors/concessionaire will not be permitted to sublet any part of the space herein leased, or to exhibit therein any article other than those manufactured by him and specified in this contract.
- 15) Exhibitors can sell and may advertise and distribute literature and advertising matter from their booths only and are not permitted to stand in the walkway to solicit in any way. Exhibitors found to be doing this will be given one (1) reminder of this rule, after which they will be asked to leave and will forfeit their booth fee. Each exhibitor will furnish their sales tax ID# with the application.
- 16) No speaking devices will be allowed in the building.
- 17) Exhibitors/ concessionaires understand this contract does not give any exclusive rights on a product unless specified in the contract.
- 18) Signs painted or printed in or on front of booths must be confined to the firm or individual's name to which space is sold.
- 19) The BCFA reserves the right to remove from the grounds any articles, exhibits, shows or concession, or any part thereof, or any paraphernalia thereof, including banners, signs, or advertising matter which may be deemed unsuitable or objectionable, and no refund of any money already paid for space or privilege will be made, which action shall exonerate the management from any and all claims whatsoever on the part of the exhibitor or concessionaire.
- 20) No items may be stapled or glued to the wall of the building.
- 21) The BCFA makes no guarantees as to the amount of foot traffic that will come through the building on any given night. Exhibitors/concessionaires understand this and will offer no complaints of such to the BCFA.
- 22) Any vendors/concessionaires who offer drawings for free items contingent upon the guest providing contact information must post notice, in writing, that they may be contacted in the weeks following the fair regarding the solicitation of the exhibitors advertised product(s).